

**ANNUAL QUALITY ASSURANCE REPORT**  
**(AQAR) of the IQAC**  
**[2011 - 2012]**

**Submitted by**  
**Internal Quality Assurance Cell**  
**SHARADCHANDRAJI PAWAR COLLEGE, JEJURI**  
**Ta. Puarandar, Dist. Pune, Maharashtra**

**Submitted to**  
**National Assessment and Accreditation Council**  
**[NAAC], Bangalore**

**Part – A**

**1. Details of the Institution**

1.1 Name of the Institution

Acharya Atre Development Trust  
Purandar's **SHARADCHANDRAJI PAWAR COLLEGE,**  
**IE II DT**

1.2 Address Line 1

Chinch Baugh, Jejuri,

Address Line 2

Kadepathar Road

City/Town

Tal. Purandar, Dist. Pune

State

Maharashtra

Pin Code

412303

Institution e-mail address

s.p.collegejejuri@gmail.com

Contact Nos.

02115253247

Name of the Head of the Institution:

Dr. Sushama Chaphalkar

Tel. No. with STD Code:

02115253247

Mobile:

09890337759

Name of the IQAC Coordinator:

Dr. Balaji G. Natkare

Mobile:

09421056581

IQAC e-mail address:

iqacspcollegejejuri@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

GJCOGN10751

1.4 NAAC Executive Committee No. & Date:

Sharadchandraji Pawar College, Jejuri

(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

1.5 Website address:

www.spcollegejejuri.edu.in

Web-link of the AQAR:

[http://www.spcollegejejuri.edu.in/iqac\\_programme.php](http://www.spcollegejejuri.edu.in/iqac_programme.php)

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

### 1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B	--	2004	2009
2	2 <sup>nd</sup> Cycle	--	--	--	--
3	3 <sup>rd</sup> Cycle	--	--	--	--
4	4 <sup>th</sup> Cycle	--	--	--	--

1.7 Date of Establishment of IQAC: DD/MM/YYYY

20/06/2004

1.8 AQAR for the year (for example 2010-11)

2011- 2012

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR **2004-05** submitted to NAAC on 24/09/2016
- ii. AQAR **2005-06** submitted to NAAC on 24/09/2016
- iii. AQAR **2006-07** submitted to NAAC on 24/09/2016
- iv. AQAR **2007-08** submitted to NAAC on 24/09/2016
- v. AQAR **2008-09** submitted to NAAC on 24/09/2016
- vi. AQAR **2009-10** submitted to NAAC on 24/09/2016
- vii. AQAR **2010-11** submitted to NAAC on 24/09/2016
- viii. AQAR **2011-12** submitted to NAAC on 30/03/2017
- ix. AQAR **2012-13** submitted to NAAC on 30/03/2017
- x. AQAR **2013-14** submitted to NAAC on 30/03/2017
- xi. AQAR **2014-15** submitted to NAAC on 30/03/2017
- xii. AQAR **2015-16** submitted to NAAC on 30/03/2017

**1.10 Institutional Status- Affiliated to Savitribai Phule Pune University, Pune**

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College  Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

**1.11 Type of Faculty/Program**

Arts  Science  Commerce  Law  PEI (Phys Edu)   
TEI (Edu)  Engineering  Health Science Management   
Others (Specify)

**1.12 Name of the Affiliating University (for the Colleges)**

**1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc**

Autonomy by State/Central Govt. / University

University with Potential for Excellence  UGC-CPE

DST Star Scheme  UGC-CE

UGC-Special Assistance Program  DST-FIST

UGC-Innovative PG programs  Any other (Specify)

UGC-COP Programs

**2. IQAC Composition and Activities**

2.1 No. of Teachers	<input type="text" value="05"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="02"/>
2.3 No. of students	<input type="text" value="01"/>
2.4 No. of Management representatives	<input type="text" value="01"/>
2.5 No. of Alumni	<input type="text" value="01"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="Nil"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="Nil"/>
<b>2.8 No. of other External Experts</b>	<input type="text" value="02"/>
<b>2.9 Total No. of members</b>	<input type="text" value="12"/>
<b>2.10 No. of IQAC meetings held</b>	<input type="text" value="02"/>

**2.11 No. of meetings with various stakeholders:** No. Faculty

	<input type="text" value="00"/>	<input type="text" value="05"/>
Non-Teaching Staff	<input type="text" value="02"/>	<input type="text" value="01"/>
Students	<input type="text" value="01"/>	<input type="text" value="Nil"/>
Alumni	<input type="text" value="01"/>	<input type="text" value="Nil"/>
Others	<input type="text" value="Nil"/>	<input type="text" value="Nil"/>

**2.12 Has IQAC received any funding from UGC during the year?**

Yes  No

If yes, mention the amount

**2.13 Seminars and Conferences (only quality related)**

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.	<input type="text" value="01"/>	International	<input type="text" value="--"/>	National	<input type="text" value="--"/>	State	<input type="text" value="--"/>	Institution Level	<input type="text" value="01"/>
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(ii) Themes

## 2.14 Significant Activities and contributions made by IQAC

- a. IQAC, in its meeting with principal and office staff discussed and finalized admission procedure and provision of course guidance as per the norms of Savitribai Phule Pune University.
- b. IQAC has called meetings of all the departments and various committees towards the planning and implementation of various activities. Accordingly, various activities and programs were implemented during the academic year.
- c. A plan of internal assessment of students, evaluation, term end examinations, practicals, etc which has made mandatory by the university was discussed and strengthened by IQAC.
- d. Strengthening the research aptitude of the students by motivating them to participate actively in Regional level Research Competition 'Avishkar' organized by BCUD, University of Pune.
- e. SWOT analysis of the college.
- f. IQAC in its meeting discussed to organize annual gathering and prize distribution ceremony on various competitions held in the college and accordingly felicitate students who secured ranks in the various competitions.
- g. Feedback : manual feed-back forms were collected, analyzed and communicated to respective faculty
- h. IQAC in its meeting supported to organized 3 days guest **lecture series** in the name of Barister Babasaheb Jaykar.

## 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Sr. No.	Plan of Action	Achievements
01	Academic Calendar	To support various types of activities, IQAC in consultation with the Principal and head of departments prepared academic calendar.
02	Feedback on Teaching	Analyzed report prepared by the Feedback committee was discussed in the meeting and asked the head of respective department to communicate to respective faculty members.
03	To arrange a University Level Seminar for the teachers of	On 18/02/2012 a One Day University Level Seminar was arranged by the Department of

	social sciences.	Politics in our college on 'Role of Regional Political Parties in Indian and its Alliance'. The seminar was a grand success. 27 teachers from the various neighboring colleges and 60 students of our college were participated and immensely benefited by enlightening the current issues discussed by resource persons. The resource person, Dr. Eknath Khandwe, Dr. Nitin Wirmal and Prof. Sunil Kawade shed light on the current movements and upgradation taking place in political science.
04	Annual Magazine on particular theme	College annual magazine entitled 'Atreya 2011-12' was published. Articles, poems, jocks, creative writing, etc along with reports of various college committees were published.
05	To arrange a One Day Workshop on 'National Integration'.	To imbibe the human values and create better citizen for the nation, on 10/01/2012 a One Day Workshop on 'National Integration' was jointly arranged by the Department of Adult and Continuing Education of University of Pune. The activity was immensely helpful for the students. The resource person, the famous Marathi writer explained the significance of Nation, Religion, Language, and Region. Another resource person Laxmi Srikant talked on various current issues before the nation and responsibility of the students as the citizens.

*\* Attach the Academic Calendar of the year as Annexure.*

[Note: Academic calendar for the academic year 2011-12 is attached- Annexure - 1]



**2.15 Whether the AQAR was placed in statutory body** Yes  No

Management [LMC]  Syndicate  Any other body

Provide the details of the action taken

In the beginning of the academic year 2004-2005, it was unanimously decided by Local Management Committee dated on 23/09/2003 by meeting No.16.

Part – B

**Criterion – I**

**1. Curricular Aspects**

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	--	--	--	--
PG	--	--	--	--
UG	06	--	--	--
PG Diploma	--	--	--	--
Advanced Diploma	--	--	--	--
Diploma	--	--	--	--
Certificate	--	--	--	--
Others	--	--	--	--
<b>Total</b>	06	--	--	--

Interdisciplinary	--	--	--	--
Innovative	--	--	--	--

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	--
Trimester	---
Annual	06

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
*(On all aspects)*

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*

**1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.**

The College follows Pune University Syllabus.

**1.5 Any new Department/Centre introduced during the year. If yes, give details.**

Nil

## Criterion – II

### 2. Teaching, Learning and Evaluation

**2.1 Total No. of permanent faculty**

Total	Asst. Professors	Associate Professors	Professors	Others
13	12	--	--	01

**2.2 No. of permanent faculty with Ph.D.**

02

**2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year**

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
--	--	--	--	---	--	--	--	--	--

**2.4 No. of Guest and Visiting faculty and Temporary faculty**

05	--	--
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**2.5 Faculty participation in conferences and symposia:**

No. of Faculty	International Level	National Level	State Level
Attended Seminars/	01	04	04
Presented papers	00	03	03
Resource Persons	00	00	00

**2.6 Innovative processes adopted by the institution in Teaching and Learning:**

Innovative teaching and learning method is not a universal remedy. It cannot replace a traditional teaching methodology in education but rather supports it. However, attempts are made to introduce innovative teaching methods do provide students with greater experience in dealing with their syllabus and the related issues they encounter. Innovative teaching methodologies such as Innovative short lecture methodology, Simulation and role-playing, Problem-Based Learning, etc help students to develop creative and intellectual abilities and allow them to meet the goals of transformation and development.

**2.7 Total No. of actual teaching days during this academic year**

**2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)**

- a. Multiple choice based questions for internal assessment of students
- b. Seminars, Tutorials, Group Discussions, Projects, etc

**2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop.**

01	-----
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**2.10 Average percentage of attendance of students**

**2.11 Course/Programwise distribution of pass percentage:**

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A. Marathi	18	02	03	05	00	01
B.A. Hindi	12	03	02	04	01	00
B.A. English	11	01	04	01	00	00
B.A. Politics	18	03	07	04	03	01
B.A. Psychology	32	13	13	06	00	00
B.A. Economics	29	04	08	05	10	02

**2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:**

- a. Feedback on teaching for all programs.
- b. Analysis of each department in formally held meeting by the head of the institution.
- c. Communicating the result of analysis to the respective teacher/department.
- d. Yearly Evaluation of teaching and research activities through self-appraisal.

**2.13 Initiatives undertaken towards faculty development: 03**

<i>Faculty / Staff Development Programs</i>	<i>Number of faculty benefitted</i>
Refresher courses	02
UGC – Faculty Improvement Program	00
HRD programs	00
Orientation programs	00
Faculty exchange program	00
Staff training conducted by the university	00
Staff training conducted by other institutions	00
Summer / Winter schools, Workshops, etc.	00
Others	01

**2.14 Details of Administrative and Technical staff**

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	07	01	01	Nil
Technical Staff	13	Nil	Nil	Nil

**Criterion – III**

**3. Research, Consultancy and Extension**

**3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution**

- |  |
|--|
| <ul style="list-style-type: none"> <li>a. IQAC time to time interacts with teachers by conduction formal meeting under the supervision of the principal of the college.</li> <li>b. IQAC helps sensitize research culture among teachers by arranging expert lectures by the faculty of the college and guest lecturers too under the Teachers Academy.</li> <li>c. IQAC helps to scrutinize all the research papers, proposals, etc.</li> </ul> |
|--|

**3.2 Details regarding major projects**

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

**3.3 Details regarding minor projects**

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	01	01	Nil
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

**3.4 Details on research publications**

	International	National	Others
Peer Review Journals	02	05	Nil
Non-Peer Review Journals	Nil	Nil	Nil
e-Journals	Nil	Nil	Nil
Conference proceedings	01	02	Nil

**3.5 Details on Impact factor of publications:**

Range  Average  h-index  Nos. in SCOPUS

**3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations**

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	Nil	Nil	Nil	Nil
Minor Projects	Nil	Nil	Nil	Nil
Interdisciplinary Projects	Nil	Nil	Nil	Nil
Industry sponsored	Nil	Nil	Nil	Nil
Projects sponsored by the University/ College	01	BCUD	40,000	20,000
Students research projects <i>(other than compulsory by the University)</i>	Nil	Nil	Nil	Nil
Any other (Specify)	Nil	Nil	Nil	Nil
Total	Nil	Nil	Nil	Nil

**3.7 No. of books published** i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

**3.8 No. of University Departments receiving funds from**

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

**3.9 For colleges** Autonomy  CPE DBT  Star Scheme

INSPIRE CE  Any Other (specify)

**3.10 Revenue generated through consultancy**

**3.11 No. of conferences organized by the Institution**

Level	International	National	State	University	College
Number	Nil	Nil	Nil	Nil	01
Sponsoring agencies	Nil	Nil	Nil	Nil	BCUD

**3.12 No. of faculty served as experts, chairpersons or resource persons**

**3.13 No. of collaborations** International  National  Any other

**3.14 No. of linkages created during this year**

**3.15 Total budget for research for current year in lakhs:**

From funding agency  From Management of University/College   
 Total

**3.16 No. of patents received this year**

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialized	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year.

Total	International	National	State	University	Dist	College
Nil	Nil	Nil	Nil	Nil	Nil	Nil

**3.18.No. of faculty from the Institution who are Ph. D. Guides and students registered under them**

**3.19 No. of Ph.D. awarded by faculty from the Institution**

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

**3.21 No. of students Participated in NSS events:**

University level  State level   
National level  International level

**3.22 No. of students participated in NCC events:**

University level  State level   
National level  International level

**3.23 No. of Awards won in NSS:**

University level  State level   
National level  International level

**3.24 No. of Awards won in NCC:**

University level  State level   
National level  International level

**3.25 No. of Extension activities organized**

University forum  College forum   
NCC  NSS  Any other



### 3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- A Workshop on 'Value Education' under NSS.
- A workshop about Health Awareness under Students Personality Development Scheme by Student Welfare.
- Successful implementation of Earn and Learn scheme for the economically backward but meritorious students under Students Welfare scheme.
- Tree Plantation in and around college campus.
- Cleaning of the college campus and Khandoba Temple.
- Initiation of Competitive Examination Centre for the students of Jejuri vicinity.

#### Criterion – IV

#### 4. Infrastructure and Learning Resources

##### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	7.10 Acre	Nil	AAVPP	7.10 Acre
Class rooms	12	05	AAVPP	17
Laboratories	Nil	Nil	---	Nil
Seminar Halls	01	Nil	AAVPP	01
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	01	Nil	AAVPP	01
Value of the equipment purchased during the year (Rs. in Lakhs)	0.5	Nil	AAVPP	0.5
Others	Nil	Nil	---	Nil

##### 4.2 Computerization of administration and library

The college has purchased 10 computers and two printers to assist and to accelerate administration. Internet facilities are made available for the students to access online books, journals, etc.

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	1986	118486	26	5800	2012	124286
Reference Books	1763	212824	142	32150	1905	244974
e-Books	100	--	200	--	300	--
Journals	256	44131	34	9988	290	54119
e-Journals	00	00	00	00	00	00
Digital Database	00	00	00	00	00	00
CD & Video	00	00	00	00	00	00
Others (specify)	00	00	00	00	00	00

#### 4.4 Technology up gradation (overall)

	Total Computer s	Compute r Labs	Internet	Browsin g Centres	Compute r Centres	Offic e	Depart - ments	Othe rs
Existin g	08	01	01	01	01	01	04	--
Added	Nil	Nil	Nil	Nil	Nil	Nil	Nil	--
Total	10	01	01	01	01	01	04	---

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

Realizing the need of computer literacy, the IQAC has designed a basic computer literacy program for the teaching and non-teaching staff of the college. As a result of this activity, 100% is able to computer and internet.

**4.6 Amount spent on maintenance in lakhs:**

i) ICT	180,000
ii) Campus Infrastructure and facilities	10,00,000
iii) Equipments	100,000
iv) Others	50,000
<b>Total:</b>	13,30,000

**Criterion – V**

**5. Student Support and Progression**

**5.1 Contribution of IQAC in enhancing awareness about Student Support Services**

- |  |
|--|
| <p>a. The facilities provided by college to students are described in college prospectus.</p> <p>b. Our teachers also make the students aware informally in the classroom about the college infrastructure.</p> <p>c. Through principal's address, students are made aware about the rules and regulations of the college.</p> |
|--|

**5.2 Efforts made by the institution for tracking the progression**

- |   |
|---|
| <p>a. Result database in the departments.</p> <p>b. Analysis of students' feedback.</p> |
|---|

**5.3 (a) Total Number of students**

UG	PG	Ph. D.	Others
298	Nil	Nil	Nil

(b) No. of students outside the state 

Nil
-----

(c) No. of international students 

Nil
-----

No	%
148	43

Men

No	%
150	47

Women

Last Year						This Year					
General	SC	ST	OB C	Physically Challenged	Total	General	SC	ST	OB C	Physically Challenged	Total
212	13	00	43	00	268	256	06	00	36	00	298

Demand ratio 1:1      Dropout % 25

**5.4 Details of student support mechanism for coaching for competitive examinations (If any)**

- a. Arrangement of experts and academicians lectures in various fields for the students.
- b. Making books available for competitive examination.
- c. Making available internet facilities.

No. of students beneficiaries

80

**5.5 No. of students qualified in these examinations**

NET Nil SET/SLET 02 GATE Nil CAT Nil  
 IAS/IPS etc Nil State PSC Nil UPSC Nil Others Nil

**5.6 Details of student counseling and career guidance**

- a. Department of psychology conducts formal counselling sessions for the students.
- b. Teachers also guides to our students in the classroom about their career.
- c. Conducting guest lecturers of renowned experts.

No. of students benefitted

60-75 Approximately

### 5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
01	20	06	Nil

### 5.8 Details of gender sensitization programs

a. Street play on *Nirbhaya Kanya* in Special Winter Camp conducted by NSS.

### 5.9 Students Activities

#### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

#### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level  National level  International level

Cultural: State/ University level  National level  International level

### 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	00	00
Financial support from government	42	172740
Financial support from other sources	00	00
Number of students who received International/ National recognitions	00	00

### 5.11 Student organized / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: Nil

### Criterion – VI

### 6. Governance, Leadership and Management

#### 6.1 State the Vision and Mission of the institution

#### **Our Mission**

To Accelerate Rural Development through Education, Arts, Sports and Culture

#### **Our Goals**

- a. To impart quality education through traditional and innovative learning practices.
- b. To provide a dynamic and creative academic environment, to tap and nurture talent for the development of professional skills and an all round personality.
- c. To inculcate good moral values and a sense of nationalism, in keeping with the glorious heritage of the institute.

#### 6.2 Does the Institution has a management Information System

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

### **6.3.1 Curriculum Development**

- a. Active participation of Teachers in framing of new curricula for various undergraduate programs.
- b. Value addition in curricula and efforts to go beyond the prescribed curriculum.

### **6.3.2 Teaching and Learning**

1. Encouraging teachers to participate in various workshops, seminars and conferences.
2. Whenever it is necessary to use audio-visual aids during routine lecture/practical.
3. Allotting group assignment and projects to students.
4. Organizing interactive sessions in the form of group discussion and debates.
5. Encouraging students to participate in intra and inter co-curricular and extracurricular activities.
6. The students are encouraged to attend seminars/workshops/conferences.
7. Conducting preliminary examination for final year students.
8. Conducting quiz and class tests.
9. Organizing Industrial/Institutional/ Field visits.
10. The students have given separate computer and Internet facility in library building.

### **6.3.3 Examination and Evaluation**

The College strictly follows the University's guidelines regarding the examination and evaluation systems. An examination committee is in charge of conducting the examinations and improvements are introduced on the basis of instructions of the University joint conductor visiting from other colleges and staff members. Most of the work related to examinations is computerized.

### **6.3.4 Research and Development**

- a. Encouraging teachers to do research by granting Duty Leaves.
- b. Administrative support for teachers undertaking research.
- c. Sensitizing and motivating young teachers to do research.

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

During this academic year, 145 new textbook and reference books are purchased. As a result the number of books now extended to 5673. Along with books, 8 newspapers and 40 periodic and journals are also subscribed.

### 6.3.6 Human Resource Management

- a. Use of Human Resource as per their competency to complete a particular task (Academic and Administrative).
- b. Training to the Human Resource at Centers of higher learning and Excellence.

### 6.3.7 Faculty and Staff recruitment

- a. Recruitment of Faculty is as per State Government and University of Pune regulations.

### 6.3.8 Industry Interaction / Collaboration

Nil

### 6.3.9 Admission of Students

- a. First-come-first Admission Process for undergraduate students is followed.
- b. Counseling to students to choose appropriate special subjects and general subjects in Arts at SYBA.

### 6.4 Welfare schemes for

Teaching	Acharya Atre Teaching and Non-teaching Credit Cooperative Society, Saswad
Non-teaching	Acharya Atre Teaching and Non-teaching Credit Cooperative Society, Saswad
Students	Nil



6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	University of Pune	Yes	IQAC
Administrative	Yes	University of Pune	Yes	AAVPP

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programs

Yes

No

For PG Programs

Yes

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The Board of Studies of University of Pune comes up with the guidelines regarding examinations. The college remains strict with the same while conducting the examinations.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The university does not take such initiatives.

6.11 Activities and support from the Alumni Association

- Regular meetings of Alumni Association.
- Financial support to needy students

### **6.12 Activities and support from the Parent – Teacher Association**

We have formed Parent Teacher Association but do not conduct any formal activities. However, our principal and some selective staff visits student's parents and try to learn the various problems of the students and plans to find solutions.

### **6.13 Development programs for support staff**

Nil

### **6.14 Initiatives taken by the institution to make the campus eco-friendly**

Green and clean campus

## **Criterion – VII**

### **7. Innovations and Best Practices**

#### **7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.**

- a. The Department of English has conducted 'Transliteration' training program for the students. It helped and inspired them immensely to utilize computer and internet for learning English vocabulary.
- b. The research committee inspired students to participate in regional level research competition 'Avishkar' held at T.C. College, Baramati. It impressed and inspired students towards research and innovative thinking.

#### **7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year**

Plans were decided in first meeting of IQAC with all teaching staff members in the month of June of academic year 2011-12. Following actions were taken during the year to achieve the same.

- a. To make internet facility available for the students.
- b. Necessary steps were taken to start a need based course for all the students to upgrade their computer literacy.

**7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)**

- a. University Level Seminar 'Role of Regional Political Parties in Indian and its Alliance'.
- b. One Day Workshop on 'National Integration' was jointly arranged by the Department of Adult and Continuing Education

**7.4 Contribution to environmental awareness / protection**

S.Y. B.A. Students have a compulsory (Graded) course in Environmental Awareness.

**7.5 Whether environmental audit was conducted? Yes**

No

**7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)**

**SWOC of the College:**

**Strengths:**

- a. Experienced and dedicated faculty.
- b. Research oriented faculty.

**Weakness:**

- a. Inadequate physical infrastructure.

**Opportunities:**

- a. To start commerce and science faculties.

**Challenges:**

- a. Improvement of the Arts Faculty teaching learning processes.

**8. Plans of institution for next year**

1. To introduce certificate course in Communicative English by departments of English.
2. To extend advanced facilities in class rooms to make teaching and learning interesting.
3. To encourage the young teachers to pursue research and go for higher degree.
4. Encourage teachers to take up research problems related to societal issues.

  
COORDINATOR  
Internal Quality Assurance Cell  
Sharadchandraji Pawar College, Jejuri

**Dr. Balaji G. Natkare**  
**Signature of the Coordinator, IQAC**



  
PRINCIPAL  
Sharadchandraji Pawar College, Jejuri  
Chinchwad, Jejuri, Tal. Purandar, Dist. Pune  
Maharashtra - 412 304, (India)

**Dr. Sushama Chaphalkar**  
**Principal and Chairperson, IQAC**

**Annexure I**

**Abbreviations:**

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

*Annexure II*

**Academic Calendar 2011-2012**

<b>First Term</b>	
<b>Week/Month</b>	<b>Activities</b>
18 June	Commencement of First Term
29 June	IQAC Meeting
21 June	Departmental Meetings
1 <sup>st</sup> week of July	Principal's Address
2 <sup>nd</sup> Week of July	Subject Knowledge Test
3 <sup>rd</sup> Week of July	Bridge Course
1 <sup>st</sup> week of August	Inauguration of all Department: Humanities, MPSC, Computer, NSS, NCC, YCMOU, Cultural Activity, Vidarthini Munch, Students Council, etc
2 <sup>nd</sup> week of August	Tutorial I
13 <sup>th</sup> August	Visit to Marathi Literary Meet, Saswad
15 <sup>th</sup> August	Independence Day Celebration
5 <sup>th</sup> September	Teachers Day Celebration
1 <sup>st</sup> week of September	Teachers Academy: Group Discussion
2 <sup>nd</sup> week of September	Inauguration of Thet-bhet Palankanshi
14 <sup>th</sup> September	Hindi Day Celebration
4 <sup>th</sup> week of September	Departmental Tours
24 <sup>th</sup> September	NSS Day Celebration
1 <sup>st</sup> week of October	Screening of Movies Based on Prescribed Texts: English, Hindi, Marathi
2 <sup>nd</sup> October	Gandhi Jayanti Celebration
1 <sup>st</sup> week of October	Legal Literacy Lectures
9 <sup>th</sup> to 12 <sup>th</sup> October	Dr Babasaheb Jaikar Lecture Series
15 <sup>th</sup> October Onwards	Term End Examination
1 <sup>st</sup> week of November	Answer Book Assessment
5 <sup>th</sup> November	Departmental Meetings
10 <sup>th</sup> November	IQAC Meeting
10 <sup>th</sup> to 30 <sup>th</sup> November	Diwali Vacation
<b>Second Term</b>	
1 <sup>st</sup> December	Commencement of Second Term
1 <sup>st</sup> December	Departmental Meetings
1 <sup>st</sup> December	Declaration of Results
2 <sup>nd</sup> November	IQAC Meeting
15 <sup>th</sup> December	Parents [Mothers] Meeting in College
21 <sup>st</sup> to 30 <sup>th</sup> December	NSS Special Winter Camp
1 <sup>st</sup> January	Screening of Movie on Mahatma Phule
4 <sup>th</sup> to 10 <sup>th</sup> January	Special Guidance Scheme
2 <sup>nd</sup> week of January	Tutorials II
7 <sup>th</sup> to 12 <sup>th</sup> February	Departmental Seminars, Workshops, Paper Presentation, Poster Presentation,
18 <sup>th</sup> February	Alumni Meet

22 <sup>nd</sup> to 23 <sup>rd</sup> February	Inter Collegiate Elocution and Essay Competition
4 <sup>th</sup> week of February	Personality Development Workshop
1 <sup>st</sup> March	Prize Distribution Ceremony
1 <sup>st</sup> to 10 <sup>th</sup> March	Teachers Evaluation Process
15 <sup>th</sup> March	Farewell Ceremony
16 <sup>th</sup> March	Departmental Meetings
22 <sup>nd</sup> March to 6 <sup>th</sup> April	Annual Examination of FYBA
15 <sup>th</sup> April to 5 <sup>th</sup> May	SYBA/TYBA Annual Examination
30 <sup>th</sup> April	IQAC Meeting and End of the Second Term